

CERTIFICATE OF REGISTRATION OF SOCIETIES

(ACT XXI OF 1860)

No. 2301 of 199⁴.

I hereby certify that "Aanchal Educational Society"

has this day been registered under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957.

Given under my hand at Chandigarh this Seventeenth day of May One thousand Nine Hundred & Ninety Four.

Fee Rs. 50



REGISTRAR OF FIRMS & SOCIETIES
U.T. CHANDIGARH.



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AANCHAL EDUCATIONAL SOCIETY

MEMORANDUM OF ASSOCIATION (Amended)

1. The name of the society shall be 'AANCHAL EDUCATIONAL SOCIETY'.
2. The Registered office of AANCHAL EDUCATIONAL SOCIETY shall be at Chandigarh or at any other place as the Governing Body may decide. The present address of the registered office is Aanchal International School, Sector 41-D, (behind showrooms) CHANDIGARH 160036.
3. The area of operation of Aanchal Educational Society shall be the Union Territory of Chandigarh or anywhere in INDIA.
4. The aims & objectives for which Aanchal Educational Society is established are:-
 - (a) To impart education right from Pre-Nursery classes to Senior Secondary (10+2) and further Collegiate, Legal, Scientific, Professional, Vocational training, Research Studies prescribed by various schools, boards, universities and institutes of India and abroad whether recognized or not. The children shall be prepared for their religious, secular, educational, social moral and useful crafts to make them responsible Indian citizens according to the need of the present day society.
 - (b) To engage professionals, scientists, engineers, teachers, professors, consultants, advisors for providing consultancy for the benefits of the poor, scheduled castes, backward classes including retired ex-service personnel's for providing window service for their gainful employment through entrepreneur development programmes and trainings or any other course(s)/ training programs.
 - (c) Without prejudice to the generality of the above and for the effective carrying out of the objects, the society shall have the power to acquire, receive and hold property of any kind including securities and negotiable instruments, to construct, alter, renovate school or colleges, office buildings, hostel buildings, purchases or take on lease or acquire any site of land buildings for Institutions, play grounds and for training facilities including erecting the building thereon for providing various facilities, to purchase, take on lease or accept as gift or donations or otherwise acquire, obtain any moveable and immoveable properties from the bonafide persons including that of the legal rights thereon for promotion of educational activities.
 - (d) To accept and collect subscriptions, grant in aid, donations, fees, service charges, funds and/or donations and charities from individuals, firms, body of persons, body corporate, Govt. or private organization of India and/or abroad and to borrow money in such a manner which it deems fit and proper for furtherance of the educational objectives and to acquire land or property in the name of the society or its institutions and dispose off the same on being found useless for the benefits of the society or its institutions. The halls, swimming pools, parks, buildings etc. may also be given on lease for furtherance the income of the society to be used for educational purposes.
 - (e) To determine and create the posts, pay the remuneration, allowances, gratuities, loans grants, pensions to staff and/or their dependants, create trusts, suspend remove or abolish the posts as may be necessary.
 - (f) To affiliate itself to any association, society or body of education etc.
 - (g) To pay from the funds of Aanchal Educational Society all expenses and costs incidental to the formation of Aanchal Educational Society and administration of any of the foregoing objects including all rents, taxes, outgoing and other expenses whatsoever.

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Superintendent
Office of Registrar of Firms & Societies



[Handwritten signature]

[Handwritten signature]
Secretary

[Handwritten signature]
Vice Chairperson

[Handwritten signature]
Chairperson

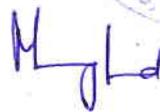
- (h) To create, constitute such committees, subcommittees etc. as the Governing body may deem fit.
- (i) To delegate all or any of its powers to the Principal Officer or any other officer of the Aanchal Educational Society, to any committee, sub committees etc. to any one or more members of the Governing Body.
- (j) To make rules and regulations for the conduct of the affairs of the Aanchal educational society and to add, amend, vary or rescind them from time to time.
- (k) To do all other such things, acts and deeds which are incidental or conducive to the attainments of the above-mentioned objectives of the society.
5. The income, funds, donations, subscriptions and property both moveable and immoveable shall be applied solely towards the fulfillments of the objectives of the society as set forth in the Memorandum of Association provided that nothing herein shall prevent the payment in good faith of remuneration of any member, servant, official in return for any services actually rendered to Aanchal Educational Society or its affiliated Institutions.
6. (i) Any loans extended by the members of the Society to the Institution and/or the Society for its needs then the interest as per mutual agreement shall be paid for the period the loans remain outstanding Similarly for the use of the property (Moveable and/or immoveable) the rent as per mutually agreed terms shall be paid.
- (ii) The society shall have power to borrow/raise funds from time to time from any bank, financial institution, individual and/or body corporate to be used solely for the purpose of the furtherance of the aims and objects of society and/or its affiliated institutions. These funds can be borrow/raised in such a manner and on such terms & condition as may be agreed upon.
- (iii) The Society shall have all necessary powers to create mortgage and give as security any of its moveable/immoveable properties in favour of any banks, financial institutions, individual and/or any body corporate for the funds that may be raised from time to time for the furtherance of its aim and objectives of the Society and its affiliated institutions.
7. The Society by its constitution shall be required to apply its excess of Income over Expenditure (Surplus) for the promotion and benefits of its objectives.
8. On winding up of the Society or its Institutions or dissolution of all its activities, the funds, debtors, assets and not surplus (after paying all the liabilities) shall not be disbursed to its members, but the surplus shall be liable to be transferred to some other such educational Institution having similar objectives as determined by the Governing body at the time of dissolution of the Society.

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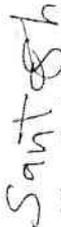
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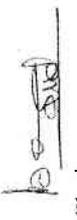

Superintendent
Office of Registrar of Firms & Societies
UT, Chandigarh






Secretary


Vice Chairperson


Chairperson

The Management of the Society is entrusted in accordance with the Rules and Regulations of the Society to a Governing Body of which the Society members are:

| S.No. | Name & Address | Designation | Occupation |
|-------|--|------------------|--------------------|
| 1. | Brig. B.K.Sood 1262, Sector 21 Panchkula | Chairperson | Retd. Army Officer |
| 2. | Smt. Santosh Langa 3299, Sector 35-D Chandigarh | Vice Chairperson | Housewife |
| 3. | Sh. H.K.Sood H.No. 1031, Sec 91 Mohali | Secretary | Business |
| 4. | Sh.Vikas Gupta 26/6, Industrial Area, Phase II, Chandigarh | Executive Member | Business |
| 5. | Mrs. Manju Sood Principal Aanchal International School Sec 41-D, Chandigarh | Executive Member | Business |
| 6. | Mrs. Ishita Sood H.No. 1031, Sec 91 Mohali | Executive Member | IT Professional |
| 7. | Mrs. Vidyun Sood H.No. 1031, Sec 91 Mohali | Executive Member | IT Professional |
| 8. | Sh Ashok Bajaj H.No. 1106, Sec 21-B Chandigarh | Executive Member | Business |
| 9. | Sh Tarun Bajaj H.No. 1088, Sec 7 Panchkula | Executive Member | Business |


Secretary


Vice Chairperson


Chairperson

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Superintendent
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UT, Chandigarh.

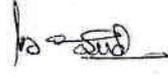
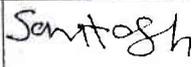
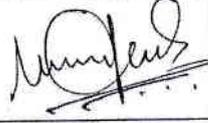
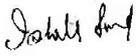
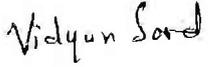
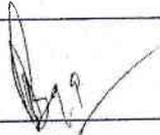
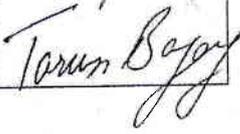
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Where the several persons whose names and addresses are given below are desirous of being joined into a Society namely AANCHAL EDUCATIONAL SOCIETY in pursuance of this Memorandum of Association.

Secretary

| S.No. | Name & Address | Designation | Occupation | Age | Signature |
|-------|--|---------------------|-----------------------|-----|---|
| 1. | Brig. B.K.Sood 1262, Sector 21 Panchkula | Chairperson | Retd. Army Officer | 73 |  |
| 2. | Smt. Santosh Langa 3299, Sector 35-D Chandigarh | Vice Chairperson | Housewife | 75 |  |
| 3. | Sh. H.K.Sood H.No. 1031, Sec 91 Mohali | Secretary | Business | 62 |  |
| 4. | Sh. Vikas Gupta 26/6, Industrial Area, Phase II, Chandigarh | Executive Member | Business | 48 |  |
| 5. | Mrs. Manju Sood Principal Aanchal International School Sec 41-D, Chandigarh | Executive Member | Business | 54 |  |
| 6. | Mrs. Ishita Sood H.No. 1031, Sec 91 Mohali | Executive Member | IT Professional | 30 |  |
| 7. | Mrs. Vidyun Sood H.No. 1031, Sec 91 Mohali | Executive Member | IT Professional | 27 |  |
| 8. | Sh Ashok Bajaj H.No. 1106, Sec 21-B Chandigarh | Executive Member | Business | |  |
| 9. | Sh Tarun Bajaj H.No. 1088, Sec 7 Panchkula | Executive Member | Business | |  |

Santosh
Vice Chairperson

Place : Chandigarh

Dated:

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Superintendent
Office of Registrar of Firms & Societies
UT, Chandigarh




Chairperson



AANCHAL EDUCATIONAL SOCIETY

RULES AND REGULATIONS (Amended)

1. Short Title: These Articles of Association may be called the 'Rules and Regulations of AANCHAL EDUCATIONAL SOCIETY.'
2. Definitions: In these rules unless the context otherwise requires:
 - (a). 'Society' means the Aanchal Educational Society, established under the Societies Registration Act 1860.
 - (b). 'Governing Body' shall mean the body, which is constituted under Rule 12 of the Articles of Association.
 - (c). 'Chairman/Chairperson' means the Chairperson of Society Governing Body.
 - (d). 'Vice Chairperson' means the Vice Chairman of Society, Governing body.
 - (e). 'Secretary' means the General Secretary of Society, Governing body.
 - (f). 'Heads of Institutions' means Headmaster or Principal or any other Chief Academic Officer by whatever designation called, of the Institution(s) run by the Aanchal Educational Society.
 - (g). 'Institutions' means an Institution imparting education/training under the control of Aanchal Educational Society.
 - (h). 'School education' means education from Prenursery to +2 classes i.e. all education that precedes immediately the stage of leading to entry first degree of a University.
 - (i). 'Education' means all types of education starting from Pre Nursery classes to Senior Secondary (10+2) and further-Collegiate, Legal, Scientific, Professional, Vocational Training, Research Studies etc.
 - (j). 'Property' means any moveable and/or immoveable property belonging to the society.
 - (k). 'Members' means founder members, Life members, Ex-officio members and ordinary members.
 - (l). 'Officers and Staff shall mean every Officer mentioned in Rule 14 and every officer and member of the Staff appointed by the Governing Body to any office in Aanchal Educational Society or any Institution under the control of the Aanchal Educational Society.
 - (m). 'Committee or Sub-Committee' shall mean any committee set up by the governing body to assist the Governing body in the furtherance of its objects.
 - (n). 'Rules' means the Rules of the Aanchal Educational Society as may be mended from time to time by the Society.
3. Establishment of the Society: There shall be a Society established for the purpose of imparting school education registered under the Societies Registration Act 1860, The Society shall be a body by name aforesaid having perpetual succession and a Common Seal with power subject to the provision of this Bye-Laws to acquire held or dispose of property both moveable and immoveable and to contract by that name, sue and be sued.
4. Headquarters of the Society: The Society shall have its headquarters at Chandigarh or at such a place as may be approved by the Governing Body.

W. Singh
Secretary

Santosh
Vice Chairperson

B. S. Singh
Chairperson

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[Signature]
Superintendent
Office of Registrar of Firms & Societies
UT, Chandigarh



[Signature]

5. Constitution of the Society: The society shall consist of the following members:

- (a) I) Founder members.
II) Life Members
III) Ordinary members
- (b) Ex-officio members namely:
I) Heads of Institutions run by/affiliated to the Society.
II) Nominated members: Person(s), having a good academic record and/or outstanding reputation and with experience in the field of education. These nominations will be made by the Governing body as and when deemed fit.
III) Permanent invitees: The Governing Body shall have the powers to nominate/invite person(s) as permanent invitees to the governing/general body as and when it feels necessary to do so.
- c) Induction of New Members - For induction of any new member in the Society, the following procedure shall be followed:-
i) Any person desirous of becoming a member of the Society shall apply in writing to the Society through its Secretary.
ii) The Secretary shall place such application/request before the Governing Body for its approval in its upcoming meeting. The Governing Body may decline any such request without assigning any reason whatsoever. The Decision of the Governing Body in this regard shall be final.

6. Membership and Subscription:

- i) The membership of the Society shall be open to every person above 18 years of age, regardless of caste or creed and those who subscribe or the aims and objects of the Society.
- ii) There shall be following categories of members:
a) **FOUNDER MEMBERS:** All persons who make/have already made monetary or otherwise donations to the Society, the sum of Rs. 15000/- or more provided that their membership is duly approved by the Governing Body after following the due procedure as provided for in rule 5 (c).
b) **LIFE MEMBERS:** All persons who make/have already made monetary or otherwise donations to the Society the sum of Rs. 10000/- or more provided that their membership is approved by the Governing Body after following the due procedure as provided for in rule 5 (c).
c) **ORDINARY MEMBERS:** Persons who donate Rs.5000/- or more to the funds of the Society and their names are approved by the Governing Body after following the due procedure as provided for in rule 5 (c). No ordinary member shall be entitled to vote at any meeting unless he/she has been a member for at least one year and his/her subscription is not in arrears.
- iii) The Society shall keep a register wherein the names and addresses of the members shall be entered. Any change of address shall be intimated by the members whereupon the same shall be entered in the register. It will be obligatory for the members to get their personal details entered and updated as and when there is some change. In the event of non-intimation of the address change as contemplated herein, the notices or other intimations sent on the address as mentioned in the register shall constitute a valid service.
- iv) A member of the society or Governing body shall be deemed to have vacated his office if he/she
a) dies,


Secretary


Vice Chairperson

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Superintendent
Office of Registrar of Firms & Societies
UT, Chandigarh


Chairperson





- b) is adjudged as insolvent or of unsound mind by a competent court,
 - c) is convicted for an offence involving moral turpitude
 - d) resigns of his own accord by a letter addressed to the governing body, If any member/office bearer is desirous of resigning from the society/post, the resignation shall be tendered to the Secretary who shall forthwith present the same in the upcoming Governing/General Body meeting. The Governing/General Body will formally accept the resignation and the member shall henceforth cease to be a member/office bearer.
 - e) is removed by a resolution passed in the General body by a majority of 2/3rd members present.
- v) Where a person becomes a member of the Society by virtue of the office or appointment which he holds, his membership of the Society shall terminate when he ceases to hold that office or appointment.

7. Meetings of the Society: An ordinary meeting of the General body shall be held once a year for which fifteen days notice will be served, the place for these meeting shall be determined by the Chairman or the secretary in consultation with the Chairman. Meetings of the General Body will be called by a chairman or under his directions by the General Secretary.
8. Emergent Meeting: the Chairman or the General Secretary with the Chairman's consent shall have the power to call an emergent meeting. The chairman may decide to consider an urgent matter which shall be stated in the agenda drawn up by the General Secretary.
9. Requisitioned Meetings: Thirty percent of the General Body members will be entitled to requisition a meeting to consider any matter concerning the Society or any of its Institutions and on such a requisition the General Secretary shall call a meeting of the Society on not more than a weeks notice. The meetings shall consider the agenda stated in the requisition and such other matter as the chairman may deem necessary.
10. Notice of Meetings: Fifteen days clear notice in writing must be given for an ordinary meetings and not less than two clear days notice for and emergent meeting. Any inadvertent omission to give notice or non receipt or late receipt of the notice by any member shall not invalidate the meetings.
11. Quorum: Three fifths of the total members of the General body shall constitute the quorum for the meeting of the Society. After the agenda has been issued any member may send to the General Secretary his views in writing on all the items listed in the agenda and the same shall be placed before the members at the meeting. Provided that if a meeting is adjourned for want of quorum, the members present at the subsequent meeting to consider the same agenda shall constitute the quorum and the agenda passed in the recalled meetings shall not be subject to challenge by the members subsequently.
12. The Governing Body shall consist of the following members:
- a) Chairman
 - b) Vice Chairman.
 - c) General Secretary.
 - d) Executive members.
 - e) Permanent Invitees, if any, as decided by the General Body/Governing Body from time to time.

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Office of Registrar of Firms & Societies

The Governing Body shall not have less than seven members.

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Secretary


Vice Chairperson


Chairperson





Powers and Functions of the Governing Body:

- i) The terms of the office bearers and members of the Governing Body shall be three years provided that it will be open to the Governing Body to hold fresh election earlier if it considers it necessary to do so.
- ii) Three fifths members of the Governing Body shall form the quorum. All questions shall be decided by majority vote. The Chairman shall have a second or casting vote in the event of an equality of votes.
- iii) The Governing Body shall hold meeting as and when it is necessary provided however that a period of six months shall not intervene between the two meetings.
- iv) Every meeting shall be convened by the Secretary of the Governing Body by giving five days notice to every member specifying the date, time and place of the meeting. Any inadvertent omission to give notice or non receipt or late receipt by any member shall not invalidate the meetings.
- v) The Governing Body shall have the powers to frame rules for the society within the scope of the Memorandum of Association and Rules & Regulations for transacting the business of various committee and subcommittees.
- vi) The Governing Body shall supervise and manage the Institutions, properties and other assets of the Society and will spend money for that purpose by generally administrating the funds of Aanchal Educational Society by opening Accounts in one or more banks which will be operated by the Secretary or such persons(s) as may be authorized by the Governing Body.
- vii) The Governing Body shall approve programme of activities of the Society for the ensuing years.
- viii) The Governing Body may appoint & revoke any committee or sub committee or any other body or office as it may deem fit.
- ix) The Governing Body shall generally do such other things and acts which may become necessary or are incidental to the objects of Aanchal Educational Society.
- x) The Governing body may delegate to the Chairman or the Secretary or any of its members such financial and administrative powers and assign such duties, as it deems proper.
- xi) The Governing Body shall have the powers to create or abolish posts and appoint such staff as may be required for the efficient management of the affairs of the Society and regulate the recruitment and conditions of service.
- xii) The Governing Body shall have the powers to make, adopt and vary from time to time the bye-laws for the regulation of and for any purpose connected with the management and administration of the affairs of the Society and for the furtherance of its objects.
- xiii) A resolution passed without any meeting of the Governing Body but by circulation thereof and evidenced in writing under the hands of three fifths of the Governing Body members shall be as valid and effectual as a resolution duly passed at a meeting of the Governing Body.
- xiv) The Governing Body may at its discretion invite individual(s) who can contribute to the discussions in the meeting on any subject and they need not necessarily be members of the Society.


Secretary


Vice Chairperson


Chairperson

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Office of Registrar of Firms & Societies



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- xv) The Governing Body if it deems fit and necessary may conduct its meetings through video conferencing or any other electronic mode and any member present electronically shall be deemed to have attended the meeting and his attendance shall be marked. Any resolution passed in this meeting shall be valid and effectual as a resolution duly passed at a meeting of the Governing Body. The recording of this meeting shall be treated a part of the minutes of the meeting.


Secretary

13. Elections: The elections of the office bearers and members of the Governing Body shall ordinarily be held in the September in the Annual General Body Meeting or as decided by the General/Governing Body.

14. Officers of the Society: The following shall be the office-bearers of the Society namely:

- a) Chairman
- b) Vice Chairman
- c) General Secretary
- d) Heads of Institutions run by/ affiliated to the Society.
- e) Such other officials as may be appointed by the Governing Body.

15. Chairman of the Governing Body and his Powers:

- i) The Chairman of the Governing body shall also be the executive head of the General Body.
- ii) The Chairman will generally preside over the meetings.
- iii) The Governing Body may by a resolution delegate to the Chairman all or any of its powers, provided that the actions taken by the chairman under the delegated powers shall be confirmed at the next meeting of the General Body.
- iv) The Chairman may in writing delegate such of his powers as may be necessary to the secretary or to any other member.


Vice Chairperson

16. Vice Chairman of the Governing Body and his powers:

- i) The Vice Chairman shall discharge all such functions and exercise such authority of the chairman as are delegated to him by the Governing Body.
- ii) He shall in the absence of the Chairman, preside over the meetings of the General body and the Governing Body and shall in the latter's absence exercise all the powers of the chairman.

17. Secretary of the Governing Body and his powers and functions:

- i) The Secretary as the Principal Executive Officer shall be responsible for the proper administration of the affairs of the Society and other Institutions under it. He shall keep a record of all the proceedings of meetings in his safe custody. He will also maintain all property records books and documents of the Aanchal Educational Society and perform such other functions of the Society as the governing body or the chairman may direct from time to time.
- ii) He will cause the account books to be maintained and arrange for their submission at the Annual General meeting duly audited.
- iii) He will be responsible for submitting the necessary details, records etc. with the Registrar of Societies.


Chairperson

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Superintendent
Office of Registrar of Firms & Societies



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18. Funds of the Aanchal Educational Society

There shall be constituted a fund to be known as Society fund.

The following will constitute the Society's fund.

- i) All fees from all institutions of the society.
- ii) All donations made by the members of Society or any Individual.
- iii) Grants/contributions from the central/ state Governments.
- iv) Donations, Contributions made by any other persons, body corporate or otherwise from within India or outside and receipts from other sources.
- v) All rents and profits from the property vested in the society.

19. Bank Account:

One or more scheduled bank as approved by the Governing body shall be the Bankers of Aanchal Educational Society. The Secretary shall operate the account or such other person(s) as the Governing Body may decide.

20. Finance Committee:

- i) The Governing body may appoint a finance committee consisting of at least three members of the society and/or the governing body. The governing body shall appoint the Chairman of the finance committee.
- ii) The finance committee shall have the powers to prepare budget estimates, scrutinize accounts and make such recommendations to the governing body as they may deem fit. It shall have the power to review finances and have the audits conducted.
- iii) All the recommendations of the finance committee shall be placed before the governing body for its approval.

21. Committees and Sub Committees

- i) The governing body will have the power to create a permanent or a temporary committee from among the members of the society. A committee so formed may if it likes appoint a sub committee from amongst its members. A committee or subcommittee shall have the powers on all such matters, which may be assigned or referred to it.
- ii) The Governing Body will nominate the Chairman of a committee. The meeting of this committee may be held from time to time which its Chairman may convene, in the same manner as the meeting of the Governing Body. The quorum of the committee shall be half of its strength.
- iii) The Governing Body if it deems fit can appoint non members of the Society as a member of a Committee formed/created by it in an advisory capacity

22. Audit and Accounts:

- i) The Society shall maintain proper accounts and records and prepare an annual statement of account in the prescribed manner.
- ii) The accounts of the Society shall be audited annually.
- iv) The accounts duly certified by the auditor together with the audit report shall be presented before the annual General meeting.

23. The General Body and its power and duties:

- i) The General body shall confirm the minutes of all the meetings of the governing body during the previous year.
- ii) Adopt and approve the annual report on the working of the Society during the previous year together with the audited accounts and the audit report thereon.

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Office of Registrar of Firms & Societies



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- iii) Pass and approve the budget for the next year.
- iv) Appoint an auditor (s) to hold the office until the next annual general meeting and decide about their remuneration rights and duties. The auditor(s) may be reappointed on the expiry of the term.
- v) Consider any other matter brought before it with the permission of the Chairman.

24. General:

- i) All the members of Governing Body or committee or subcommittee may be reimbursed their traveling and daily expenses in respect of journeys undertaken to the meeting or for any other business done for and behalf of the Society.
- ii) The Society may sue or be sued in the name of the Secretary.
- v) No suit, prosecution or other legal proceedings shall lie against any member of the Society or a committee and subcommittee in respect of any thing which is in good faith done or intended to be done in the best interest of the Society or its Institutions.
- vi) Every officer of the Society shall be indemnified from out of the funds of the Society against any loss and expense incurred in the bonafide discharge of their official duties.
- vii) All residuary power will vest with the Governing body of the society.
- viii) All disputes shall be subject to the jurisdiction of the courts of Chandigarh.
- ix) The Society/Governing Body shall function notwithstanding any vacancy in its body and no act, direction or proceedings of the Society shall be invalid merely by reason of such a vacancy or any defect in the appointment of any of its members.

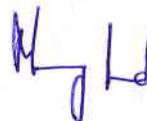
25. Winding up:

One winding up or liquidation which may be by a resolution of the Governing Body, if there remains after satisfaction of al its debts and liabilities, some property whatsoever, the Governing body may give transfer or dispose off, as far as possible to some other Institution having similar objects. In the case of the event or winding up through some court of law, legal procedure, order etc. of the court shall be abided in this regard.

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Superintendent
Office of Registrar of Firms & Societies
UT, Chandigarh






Secretary


Vice Chairperson


Chairperson